



April, 2016

Dear Teacher or Administrator,

Madison Youth Choirs is a non-profit youth arts organization providing musical training and development for students in grades 1 through 12.

Each spring we visit area schools, community centers, and retirement homes promoting music appreciation and education. We count on every singer in our ensembles for a successful outreach tour day and appreciate your support in making it possible for our members to participate in this important community outreach opportunity.

Your student, _____ will be participating in a day-long outreach tour on _____. Their parent or guardian will be notifying you of the absence; the purpose of this note is to provide you with the context for the absence.

Our singers understand they are responsible for all schoolwork they miss because of this experience. Madison Youth Choirs is grateful for your cooperation in making this tour possible for our singers and the community and we thank you for your support.

Should you have any questions or concerns, please contact us at (608) 238-7464.

Thank you!

The Madison Youth Choirs Staff