



Serving with a Joyful Heart

Holston Conference Administrative Professionals Conference

September 20 - 21, 2018

Courtyard Marriott
120 Community Center
Pigeon Forge, Tennessee

REGISTRATION FEE:

One Night:

Single Room: \$170.00 includes room & tax for one night, registration fee & Friday breakfast (all other meals on your own)

Double Room: \$102.00/person

Triple Room: \$80.00/person

Quad: \$69.00/person

Two Nights (*Wednesday & Thursday*): To the rates above add an additional:

Single Room: \$133.00

Double Room: \$67.00/person

Triple Room: \$45.00/person

Quad: \$34.00/person

Commuter Fee: \$35.00

Guests: If a friend (not attending) or spouse will be sharing a single room with you, there are no additional charges for your guest. Breakfast is not included for non-attendees.



WORKSHOPS

0.6 CEUs available

Devotion Leaders: The Reverend Jason Gattis, Smoky Mountain District Superintendent and
The Reverend Lauri Jo Cranford, Three Rivers District Superintendent

Balancing Your Mary and Martha Persona

The Reverend Susan Groseclose, Associate Director of Connectional Ministries for Discipleship

Church Safety

Mr. Bill Rodda & Mr. David White, Church Mutual

Inbox Magic: How to Write Emails That Get Read

The Reverend Tim Jones, Director of Holston Conference Communications

Understanding the Pastor Support Worksheet

The Ministry of Administrative Assistants

Ms. Lori Sluder, Executive Administrative Assistant to the Bishop, Holston Conference

FELLOWSHIP AND FUN THURSDAY EVENING, 7:00 P.M.

BLANK CANVAS PAINTING PARTY

Artist/Instructor: Tamyra Parks

This workshop is limited to 40 people. First come, first serve.

Painting party - fun, beautiful canvases!

→Be sure to bring a old shirt that you don't mind getting paint on!

<https://www.facebook.com/Tamyra-Parks-Blank-Canvas-1664767247132018/>

REGISTRATION

Deadline: August 20, 2018

Registrations received after August 21st may result in higher room fees.

NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

E-MAIL ADDRESS _____

CELL PHONE _____

CHURCH/AGENCY _____

DISTRICT _____

REGISTRATION FEE ENCLOSED \$ _____

BLANK CANVAS FEE (\$20.00) ENCLOSED \$ _____ (OPTIONAL) - Space limited to 40 people.

ROOMMATE(S): _____

Register on-line at: HAP.holston.org

or

Mail Completed Registration Form to:

Sue Weber, HAP Registrar

Holston Conference UMC

P. O. Box 850, Alcoa, Tennessee 37701-0850

Checks should be made payable to: Holston Conference



SCHEDULE

Thursday, September 20

Registration – 8:30 a.m. – 9:00 a.m.

Devotion/Music 9:00 – 9:45 a.m.

Session 1 – 9:45 – 10:45 a.m.

Break – 10:45 – 11:00 a.m.

Session 2 – 11:00 a.m. – 12:30 p.m.

Lunch on your own

Session 3 - 2:00 p.m. – 3:15 p.m.

Break – 3:15 p.m. – 3:30 p.m.

Session 4 – 3:30 p.m. – 4:45 p.m.

Dinner on your own

Fellowship and Fun - 7:00 p.m. (Optional)

Friday, September 21

Breakfast in the meeting room - 8:00 a.m.

Devotion, Communion/Music 9:00 – 10:00 a.m.

Session 5 – 10:00 a.m. – 10:45 a.m.

Break – 10:45 a.m. – 11:00 a.m.

Wrap Up – 11:00 a.m. – 12:00 p.m.



2018 HAP Conference Design Team:

Linda Schumann, Mountain View District Administrative Assistant

Barbara Parker

Laura Prior, Colonial Heights UMC, Appalachian District

Tammy Rogers, Cassidy UMC, Appalachian District

Reba Hall, First UMC Madisonville, Hiwassee District

Sue Weber, Administrative Assistant, Wesley Leadership Institute/Congregational Development

Charlotte Riggins, Administrative Assistant, Connectional Ministries, Fairview UMC, Smoky Mountain District

Lori Sluder, Executive Secretary to the Bishop, St. Mark UMC, Smoky Mountain District